

 HydraWell		Operations Specialist (Brazil)	
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1. IDENTIFICATION

Post Title: **Operations Specialist**
Location: Brazil
Date: July 2022

The purpose of this job description is to clarify the role of the Operations Specialist within the organisation, the position's responsibilities, and the current minimum requirements to be eligible for this role.

2. ORGANIGRAM REFERENCE

Ref. HydraWell official organigram.

3. PURPOSE OF POST

The Operations Specialist shall ensure smooth and efficient offshore operations so that the job deliveries are met in line with the company processes, procedures, and standards.

The Operations Specialist will also be required to participate in the repair, maintenance and preparation of equipment for delivery to the offshore location.

4. HSE AND COMPLIANCE

To ensure that the best decisions are taken to protect life, the environment and facilities through robust risk and situational awareness and risk mitigation actions.

To demonstrate commitment to HSE and Compliance and always put the subject on top of the agenda.

To follow HydraWell's Policy for Health, Safety, Environment and Quality, and take an active part in compliance and improvement of the Management System. Report any accidents, incidents, near misses, actual or potential problems with products, services or systems using HydraWell's non-conformance reporting system.

To follow HydraWell policies, procedures, guidelines, control measures, signage and permit conditions and to know what to do in an emergency. Responsible for the health, safety and security arrangements of subordinates (if any) and for any persons visiting them while on the company premises.

5. VALUES & BEHAVIOURS

To ensure that HydraWell's Values and Behaviours are embedded within the team and effectively demonstrated through daily interactions and deliveries internally and at all client sites.

6. **PURPOSE, AUTHORITY AND ACCOUNTABILITY OF POST**

Execute operational activities to meet clients targets and objectives in line with HydraWell operating procedures.

Proactive participation in Client's site expectations regarding HSSE and plan delivery.

Reporting requirements as defined in the HydraWell management system, where applicable.

Minimum training requirements as defined in the online Competency Management system.

7. **QUALIFICATION REQUIREMENTS**

Education

Technical degree or certificate plus additional training / courses relevant for offshore work. Lack of education might be compensated with sufficient relevant experience.

Experience

Minimum 7-10 years oilfield experience with 5 years in one of the following disciplines:

- Coil Tubing supervisor or operator with experience in pressure and ball operated BHA's.
- Pumping operations, to include downhole experience with Coil Tubing.
- Tubing Conveyed Perforating with experience in pressure actuated firing heads.
- Cementing, which must include experience of downhole tools and performing volumetric and hydrostatic calculations.

Downhole tool experience can be substituted for demonstrated rig operations employment history, example Asst Driller or Derrickman. Experience in the repair and maintenance of downhole tools would be advantageous but full training will be provided.

Characteristics

Must have the ability to communicate in English both written and oral form, responsive, outgoing, good leadership and cooperation skills and with the ability to motivate others. Accurate, systematic and efficient.

8. **ACCEPTANCE CRITERIA**

The individual must be able to demonstrate practical ability to the understanding of standard oilfield equipment, instruments and performing of downhole calculations by way of passing the HydraWell Operations Specialist training. Competency is to be verified by final interview with the relevant Operations Manager.

Mandatory offshore safety training and medical certificates must have a minimum of 6 months validity on commencing the assignment.